

## Scrutiny Work Programme 2019-20 – Projected Timetable of Activity (actual dates shown)

| Activity / Month   | JUN<br>2019 | JUL | AUG      | SEP | OCT      | NOV       | DEC | JAN<br>2020 | FEB | MAR                | APR | MAY |
|--|-------------|-----|----------|-----|----------|-----------|-----|-------------|-----|--------------------|-----|-----|
| <b>SCRUTINY PROGRAMME COMMITTEE</b><br>Lead Scrutiny Councillor: Mary Jones<br>Lead Scrutiny Officer: Brij Madahar<br>Lead Cabinet Member: cross-cutting<br>Lead CMT: cross-cutting<br>Lead Head of Service: cross-cutting   |             | 8   | 1*<br>12 | 9   | 14       | 11<br>18* |     | 8*<br>13    | 10  | 9                  | 20  | 11  |
| <b>INQUIRY PANELS:</b>   |             |     |          |     | Planning |           |     |             |     | Evidence gathering |     |     |
| <b>Procurement</b><br>Lead Scrutiny Councillor: Chris Holley<br>Lead Scrutiny Officer: Michelle Roberts<br>Lead Cabinet Member: David Hopkins<br>Lead CMT: Adam Hill / Sarah Caulkin<br>Lead Head of Service: Chris Williams   |             |     |          |     | 24       |           |     |             |     |                    |     |     |
| <b>Regional Working Follow Up *COMPLETE*</b><br>(Cabinet decision 16/8/18)<br>Lead Scrutiny Councillor: Lyndon Jones<br>Lead Scrutiny Officer: Michelle Roberts<br>Lead Cabinet Member: Rob Stewart<br>Lead CMT: Phil Roberts<br>Lead Head of Service: cross-cutting                   |             |     |          |     | 15       |           |     |             |     |                    |     |     |
| <b>Natural Environment Follow Up*</b> (via<br>Performance Panel)<br>(Cabinet decision 18/7/19)<br>Lead Scrutiny Councillor: Peter Jones<br>Lead Scrutiny Officer: Brij Madahar<br>Lead Cabinet Member: David Hopkins<br>Lead CMT: Martin Nicholls<br>Lead Head of Service: Phil Holmes |             |     |          |     |          |           |     |             |     | 31                 |     |     |

## Appendix 4a

| <b>Activity / Month</b>  | <b>JUN<br/>2019</b>  | <b>JUL</b> | <b>AUG</b> | <b>SEP</b> | <b>OCT</b> | <b>NOV</b> | <b>DEC</b> | <b>JAN<br/>2020</b> | <b>FEB</b> | <b>MAR</b> | <b>APR</b> | <b>MAY</b> |
|--|----------------------|------------|------------|------------|------------|------------|------------|---------------------|------------|------------|------------|------------|
| <b>Equalities Follow Up</b><br>(Cabinet decision: 21 November 2019)<br>Lead Scrutiny Councillor: Louise Gibbard<br>Lead Scrutiny Officer: Michelle Roberts<br>Lead Cabinet Member: Clive Lloyd<br>Lead CMT: Sarah Caulkin<br>Lead Head of Service: Tracey Meredith | 19<br>(final report) |            |            |            |            |            |            |                     |            |            |            |            |
| <b>PERFORMANCE PANELS:</b>   |                      |            |            |            |            |            |            |                     |            |            |            |            |
| <b>Adult Services</b> (monthly)<br>Lead Scrutiny Councillor: Peter Black<br>Lead Scrutiny Officer: Liz Jordan<br>Lead Cabinet Member Mark Child<br>Lead CMT: Dave Howes<br>Lead Head of Service: Deb Reed (interim)  | 20                   | 30         | 20         | 24         | 29         | 19         | 17         | 28                  | 17         | 17         | 28         | 19         |
| <b>Service Improvement &amp; Finance</b> (monthly)<br>Lead Scrutiny Councillor: Chris Holley<br>Lead Scrutiny Officer: Michelle Roberts<br>Lead Cabinet Member: David Hopkins<br>Lead CMT: Adam Hill / Ben Smith<br>Lead Head of Service: cross-cutting            | 24                   |            | 19         | 16         | 21         |            | 9          | 20                  | 19         | 2<br>30    |            | 11         |
| <b>Education</b> (monthly)<br>Lead Scrutiny Councillor: Lyndon Jones<br>Lead Scrutiny Officer: Michelle Roberts<br>Lead Cabinet Member: Jennifer Raynor<br>Lead CMT: Nick Williams<br>Lead Head of Service: cross-cutting  | 13                   | 11         |            | 12         | 17         | 14         | 19         | 16                  | 13<br>18*  | 12         | 30         | 21         |



| Activity / Month  | JUN<br>2019 | JUL | AUG | SEP | OCT | NOV | DEC | JAN<br>2020 | FEB | MAR | APR | MAY |
|---|-------------|-----|-----|-----|-----|-----|-----|-------------|-----|-----|-----|-----|
| <b>Staff Health &amp; Well-being</b><br>Lead Scrutiny Councillor: Cyril Anderson<br>Lead Scrutiny Officer: Liz Jordan<br>Lead Cabinet Member: Clive Lloyd<br>Lead CMT: Adam Hill<br>Lead Head of Service: Sarah Caulkin   |             |     |     |     |     |     |     |             |     |     |     |     |
| <b>Road Safety</b><br>Lead Scrutiny Councillor: Steve Gallagher<br>Lead Scrutiny Officer: Liz Jordan<br>Lead Cabinet Member: Mark Thomas<br>Lead CMT: Martin Nicholls<br>Lead Head of Service: Stuart Davies  |             |     |     |     |     |     |     |             |     |     |     |     |
| <b>Digital Inclusion</b><br>Lead Scrutiny Councillor: Lesley Walton<br>Lead Scrutiny Officer: Liz Jordan<br>Lead Cabinet Member: Andrew Stevens<br>Lead CMT: Sarah Caulkin<br>Lead Head of Service: Jo Harley   |             |     |     |     |     |     |     |             |     |     |     |     |
| <b>REGIONAL SCRUTINY:</b>   |             |     |     |     |     |     |     |             |     |     |     |     |
| <b>ERW - Education through Regional Working</b><br>(bi-annual)<br>Lead Scrutiny Councillors: Lyndon Jones / Cyril Anderson<br>Lead Scrutiny Officer: Michelle Roberts<br>Lead ERW: Andi Morgan<br>Lead Cabinet Member: Jennifer Raynor<br>Lead CMT: Nick Williams<br>Lead Head of Service: Helen Morgan-Rees<br>Regional Lead: Phil Roberts (Lead Director for ERW) | 3           |     |     | 23  |     |     |     | 27          |     |     |     | 4   |

Appendix 4a

| Activity / Month  | JUN<br>2019 | JUL | AUG | SEP | OCT | NOV | DEC | JAN<br>2020 | FEB | MAR | APR | MAY |
|---|-------------|-----|-----|-----|-----|-----|-----|-------------|-----|-----|-----|-----|
| <b>Swansea Bay City Region Joint Scrutiny Committee</b> (every two months)<br>Lead Scrutiny Councillor: Rob James (Carmarthenshire Council)<br>Swansea Scrutiny Councillors: Jan Curtice / Phil Downing / Jeff Jones<br>Lead Scrutiny Officer: Stacy Curran, Neath Port Talbot Council<br>Lead Cabinet Member: Rob Stewart<br>Lead CMT: Phil Roberts / Martin Nicholls<br>Lead Head of Service: Phil Holmes | 18          |     |     | 2   | 28  |     |     | 15          |     | 9   |     | 6   |

\* denotes extra meeting

Information correct as of 03/03/20 11:46